**Ethel Everhard Memorial Library Board of Trustees**

**March 20, 2023 Meeting Minutes**

**Finance Committee Meeting:** 6:30 p.m. Virch and Rohner reviewed vouchers.

**Call to Order:** Meeting was called to order by Rohner at 6:41 p.m.

**Roll Call:** Nancy Nelson, Cathy Rohner and Val Virch were present; Bruce Dethlefsen and Karen Robotka were absent. Also present was library director Eliana Luke.

**Agenda:** Motion by Nelson/Virch to approve agenda. Motion carried 3-0.

**Minutes:** Motion by Nelson/Virch to approve the minutes from the Regular Meeting on Feb. 13, 2023 with the Book Sale deleted and plant sale in May with dates TBD, and approve the minutes from the Special Meeting on Feb. 27, 2023. Motion carried 3-0.

**Public Comments:** None.

**Reports:**

 **Financial Reports:** Motion by Rohner/Virch to approve payment of monthly bills. Roll call vote. Motion carried 3-0. Reviewed monthly income and expenses reports presented by Luke.

 **Director’s Reports:**

 Monthly Statistics – reviewed circulation comparison, events comparison, printer and computer utilization

 Calendar and Programming Updates – Director reviewed changes and additions to the calendar. Little Lambs added to calendar and a Weather Event – Clouds program added.

 Friends of the Library – an additional small book case has been received and one more large book case will be ordered to display books for sale, discussion regarding logo and wall art for Friends area.

**Old Business:** Karen Robotka submitted her letter of resignation from the Board of Trustees. Consensus to search for a replacement with Facebook posts, posters, etc. Village President makes appointments to the Library Board of Trustees.

**New Business:**

 **Facilities updates:** The village will be putting cleaning services out for bids, this will include services for the library. The extra TV, not needed, will be used as a prize for a future reading program.

 **Story Walk:** A donation for $1,400 in memory of Nancy Trombla was received, bringing the total received to $4,900 for the story walk project.

**Adjourn:** Motion by Virch/Nelson to adjourn at 7.45 p.m. Motion carried 3-0. Next meeting scheduled for April 10, 2023.